

STEELE MEMORIAL MEDICAL CENTER

203 S. DAISY ST. ~ SALMON, IDAHO 83467 ~ (208)756-5600 ~ FAX (208) 756-4169

BOARD OF DIRECTOR'S MEETING

November 28, 2023

MINUTES

MEMBERS PRESENT: Jean Anders, Chair
Chuck Bloodgood, Vice Chair
Dennis Krasowski, Treasurer
David Weston
Chuck Mark
Diana Ketterling
Lori Stacy
Robert Frahme
Ex Officio:
Preston Becker, CEO
Joe Krakker, DO, Chief of Staff
Kim Kesl, Lemhi County Commissioner-Voting

OTHERS PRESENT: Ryan Larson, CFO
Kelly McNitt, CNO
Shawn Huston, CQO
Jenny Tracy, Marketing/Communications Director

Minutes recorded by Judy Washbon, Executive Assistant / Med Staff Svc Director

CALL TO ORDER: The meeting was called to order at 4:30 p.m. by J. Anders.

EXECUTIVE SESSION: **MOTION:** Motion was made and seconded to move into executive session under Idaho Code 74-206(1)(a)(b) to consider: Provider Credentialing; Personnel Discussion; Motion carried unanimously by rollcall. Executive session adjourned at 4:37 p.m.

PUBLIC COMMENT: None

PRESENTATION:

*Community Needs
Assessment:*

J. Tracy, Marketing/Communications Director delivered a PowerPoint and presented on the recent Community Needs Assessment Survey. Highlights and Overview included:

- The survey was available from August 1st – August 31st;
- 406 responses were received from community members and 88 responses from SMMC employees (SMMC employees completed a separate survey);
- Survey questions asked were regarding:
 - Demographics;
 - Utilization of health care services;
 - Knowledge of SMMC services;
 - Utilization of health care outside of SMMC;
 - Local health care needs;

Q&A followed the presentation with discussion. P. Becker noted how this survey allows us to see what areas we need to focus on. Discussed the need to improve on informing the community of the many services SMMC offers. We need to look at how and when we expand specialty services. It is a multi-faceted approach and this survey is a great way to learn what is needed by SMMC and our community. J. Tracy was recognized and thanked for her work.

FINANCE

COMMITTEE REPORT:

October Financial Report:

R. Larson reviewed and discussed the October financial report and provided a brief overview of the financial narrative and reported very good results with the first month of the fiscal year. The gross revenue was \$800K higher than the previous October. The overall financial performance for the month was a net gain of \$185,612. The month had a positive EBITDA of \$220K, EBITDA on a percentage basis was a positive 7.5% for the month. Day's cash on hand is at 101 days for the month. Seven out of last eight months have been profitable.

MOTION: Motion was made and seconded to approve the October Finance report as presented. Motion carried unanimously.

Other Business:

Provider A-C Reappointment Credentialing Reports:

MOTION: Motion was made and seconded to approve Providers A-C Reappointment Credentialing Reports as presented. Motion carried unanimously.

Board Education Discussion:

J. Anders discussed board education and would like to have some type of board education presented each month. She suggested using "The Guide to Good Governance for Hospital Boards". J. Anders asked board members what do they see as good governance. Discussion followed. Governance does not get involved in hospital management, but offers guidance and oversight. Assignments were given to each Trustee to read the first chapter and be prepared to review and discuss at the January board meeting. P. Becker asked if any of the board members have specific topics they are interested in learning about, to please let him know.

2024 Organizational Goals:

P. Becker reviewed and discussed the SMMC FY2024 Organizational Goals. It was noted some of the changes for this year were some of the metrics have been combined. A discussion was held on how target goals are chosen. P. Becker reported some were recommendations from Gallup and also there is a great deal of discussion and collaboration with the leaders. Further discussions followed.

MOTION: Motion was made and seconded to approve the 2024 Organizational Goals as presented. Motion carried unanimously.

*Board of Directors Meeting
Time & Place Postings:*

J. Anders discussed the time and place for meetings and asked if there are any suggestions for change. Discussion followed. There will be no changes. Board meetings will continue to be held in the SMMC Conference Center on the fourth Tuesday of each month, January - November. Executive session will begin at 4:30 p.m. and open session at 5:00 p.m. The public posting will be in the hospital lobby.

MOTION: Motion was made and seconded to approve the Board of Directors open meeting time as 5:00 p.m. on the fourth Tuesday of every month, January – November at the SMMC Conference Center. The public posting will be in the hospital lobby. Motion carried unanimously.

**BOARD OF DIRECTORS
COMMITTEE**

APPOINTMENTS:

J. Anders reviewed and assigned new committee appointments:

Executive Committee:

J. Anders, Chair; C. Bloodgood, Vice Chair; D. Krasowski, Treasurer; P. Becker, CEO;

**Quality & Compliance
Council:**

A. Deutchman, MD, Co-chair; C. Mark, Co-chair; D. Ketterling; J. Anders; P. Becker, CEO. Other members include S. Huston, CQO and K. McNitt, CNO.

Bylaws Committee:

C. Bloodgood, Chair; D. Weston; J. Anders; P. Becker, CEO.

Board Candidate

Review Committee:

D. Weston, Chair; C. Mark; R. Frahme; J. Anders; P. Becker, CEO; J. Krakker, DO.

Joint Conference Committee:

J. Anders, Chair; C. Bloodgood, Vice Chair; D. Krasowski, Treasurer; P. Becker, CEO; J. Krakker, DO; A. Deutchman, MD; M. Scholle, MD.

**Community Stakeholder
Committee:**

D. Ketterling, Chair; C. Mark; J. Anders; Rebecca Hilgendorf, Community Member; P. Becker, CEO.

**CEO Incentive
Committee:**

L. Stacy, Chair; R. Frahme; J. Anders.

SMMC Foundation:

J. Anders - voting member of the Foundation Board.

MOTION: Motion was made and seconded to accept and approve committee appointments. Motion carried unanimously.

CONSENT CALENDAR:

Included in the consent calendar were the following items:

- Minutes from the October 24, 2023 meeting;
- Administration reports were discussed;
P. Becker, CEO reported:
 - Discussed recruiting efforts: Have reached out to residents and an offer was made to a 3rd year resident;
 - An interview with a PA is scheduled for Wednesday;
 - J. Tracy is the physician recruiter;

- We have been actively negotiating with Dr. Lee to add more days;
- Currently working with a prn OB/Gyn to offer a women's clinic;
- We have been certified by TSE as a Level II STEMI center and will do a press release to the community soon;

K. McNitt, CNO reported:

- Reported what a great success the TSE survey was;
- We are now working on our TSE Stroke certification;
- Dr. Rees was in a film for the Drug Free Youth and went to SHS to discuss and answer questions;

S. Huston, CQO reported:

- The employee who led the process for the TSE STEMI certification will be recognized with the "Power of One award";

MOTION: Motion was made and seconded to approve the Consent Calendar.
Motion carried unanimously.

ADJOURNMENT:

Meeting was adjourned at 5:57 p.m.