

# STEELE MEMORIAL MEDICAL CENTER

203 S. DAISY ST. ~ SALMON, IDAHO 83467 ~ (208)756-5600 ~ FAX (208) 756-4169

## BOARD OF DIRECTOR'S MEETING

August 27, 2024

### MINUTES

MEMBERS PRESENT: Jean Anders, Chair  
Dennis Krasowski, Secretary/Treasurer  
David Weston  
Diana Ketterling  
Lori Stacy  
Robert Frahme  
Kim Kesi, Lemhi County Commissioner (voting)  
*Ex Officio:*  
Preston Becker, CEO

ABSENT: Joe Krakker, DO, Chief of Staff  
Chuck Mark

OTHERS PRESENT: Ryan Larson, CFO  
Kelly McNitt, CNO  
Shawn Huston, CQO  
Amanda Platz, RN, ED Nurse Director  
Steve Lish

Minutes recorded by Judy Washbon, Executive Assistant / Med Staff Services Director.

CALL TO ORDER: The meeting was called to order at 4:30 p.m. by J. Anders.

EXECUTIVE SESSION: **MOTION:** Motion was made and seconded to move into executive session under Idaho Code 74-206(1)(a)(b)(c)(i) to consider: Provider Credentialing; Personnel Discussion; Property Acquisition; Risk Manager/Insurer Communications Regarding Potential Claims:  
Motion carried unanimously by rollcall. Executive session adjourned at 4:52 p.m.

PUBLIC COMMENT: None  
PRESENTATION:

*Emergency Dept.*

*Amanda Platz, Director:*

A. Platz, Emergency Department Nurse Director delivered a PowerPoint and presented on the Emergency Department. Highlights included:

- A review of current staff;
- The ED is staffed 24/7 with a physician, RN and an EST;
- Reviewed the variety of emergency services offered;
- The ED is a Level IV Trauma Center, certified by the Idaho TSE;
- ED is a TSE Level II STEMI Center and working towards Level II Stroke Center certification;
- Reviewed performance improvement studies and projects;
- Reviewed 2024 statistics to date;

FINANCE  
COMMITTEE REPORT:  
*July Financial Report:*

R. Larson reviewed and discussed the July financial report and provided a brief overview of the financial narrative and noted July was a very good revenue month and an excellent month for cash collections. The overall financial performance for July was a net gain of \$120,958; The month had a positive EBITDA of \$185,975; EBITDA on a percentage basis was 6.1% for the month; Total patient services revenue was \$5.8M, higher than the prior month by \$800K; Daily revenue for the month was \$187K, the prior month was \$167K; Day's cash on hand is at 82 days for the month.

**MOTION:** Motion was made and seconded to approve the July Finance report as presented. Motion carried unanimously.

FY2025 Operating and  
Capital Budget Proposal:

R. Larson reviewed and presented the proposed operating and capital budgets for FY2025. Budget narrative and assumptions were discussed. J. Anders reported on the SMMC Foundation donations and projects. Discussion followed.

**MOTION:** Motion was made and seconded to accept the proposed FY2025 Operating and Capital Budget proposal as presented and recommend to the Lemhi County Commissioners for approval. Motion carried unanimously.

Other Business:  
*Providers A-C*  
*New Appointments:*

**MOTION:** Motion was made and seconded to approve provider new appointments A-C as presented in executive session. Motion carried unanimously.

*Providers A-C*  
*Reappointments:*

**MOTION:** Motion was made and seconded to approve provider reappointments A-C as presented in executive session. Motion carried unanimously.

*Board Education:*  
(Chapter 9: Officers  
The Guide to Good Governance)

J. Anders led a discussion on a review of chapter 9, "Officers" from The Guide to Good Governance for Hospital Boards. Discussion followed regarding a work plan which would include board education. Board members are asked to read chapters 10 "Board Orientation, Education, and Evaluation" and chapter 11 "Board Committees" for review at the September meeting.

P. Becker and J. Anders discussed the IHA Convention in October which offers great board education opportunities. There will also be a Consortium Conference in November with additional educational opportunities. Board members are encouraged to attend.

*Master Facility Plan*  
*Update:*

P. Becker discussed updates on the Master Facilities Plan and informed the board on current and upcoming projects. We are currently working through phase 1 of the short term project, remodeling the Lillian St. building.

Discussed next steps and noted that each new step will be presented to the board for review and approval.

Other:

J. Anders discussed the newly formed Strategic Planning Committee. J. Anders will first meet with P. Becker for discussion and then a committee meeting will be scheduled. Committee members are asked to read Chapter 5 of the Guide to Good Governance: “The Board’s Role in Performance Oversight and Measurement” prior to the meeting.

J. Anders noted that C. Mark has been appointed as interim Vice Chair.

CONSENT CALENDAR:

Included in the consent calendar were the following items:

- Minutes from the July 23, 2024 meeting;
- Administration reports discussed;  
P. Becker, CEO reported:
  - The Rural Health Clinic recently received a 3<sup>rd</sup> party mock survey which went very well;
  - The hospital has been involved with many community events and will also be sponsoring the Salmon Marathon next month;
  - We are currently in the window of our Employee Engagement Survey. The goal is to reach 75% participation;
  - A random employee appreciation event was held last week with root beer floats for all staff;
  - The HR Department has done an excellent job of modifying and improving our employee evaluation forms;
  - There were two physician interviews last month;
  - Two new PA’s have been hired and will start late fall;
  - The new CRNA starts next week;
  - The organizational score card was reviewed and discussed

**MOTION:** Motion was made and seconded to approve the Consent Calendar. Motion carried unanimously.

INSTALLATION OF

NEW BOARD MEMBER:

K. Kesl, Lemhi County Commissioner, administered the Oath of Office and installed Steve Lish to the Steele Memorial Medical Center Board of Directors.

ADJOURNMENT:

Meeting was adjourned 6:02 p.m.