

# STEELE MEMORIAL MEDICAL CENTER

203 S. DAISY ST. ~ SALMON, IDAHO 83467 ~ (208)756-5600 ~ FAX (208) 756-4169

## BOARD OF DIRECTOR'S MEETING

October 22, 2024

### MINUTES

MEMBERS PRESENT: Jean Anders, Chair  
Chuck Mark, Acting Vice Chair  
Dennis Krasowski, Secretary/Treasurer  
David Weston  
Diana Ketterling  
Lori Stacy  
Steve Lish  
Robert Frahme  
Kim Kesi, Lemhi County Commissioner (voting)  
*Ex Officio:*  
Preston Becker, CEO

ABSENT: Joe Krakker, DO, Chief of Staff

OTHERS PRESENT: Ryan Larson, CFO  
Kelly McNitt, CNO  
Shawn Huston, CQO  
Rebecca Hilgendorf

Minutes recorded by Judy Washbon, Executive Assistant / Med Staff Services Director.

CALL TO ORDER: The meeting was called to order at 4:30 p.m. by J. Anders.

EXECUTIVE SESSION: **MOTION:** Motion was made and seconded to move into executive session under Idaho Code 74-206(1)(a)(b)(c)(i) to consider: Provider Credentialing; Personnel Discussion; Property Acquisition; Risk Management Regarding Potential Claims: Motion carried unanimously by rollcall. Executive session adjourned at 4:40 p.m.

PUBLIC COMMENT: None  
PRESENTATION:

#### FINANCE

##### COMMITTEE REPORT:

*September Financial Report:* R. Larson reviewed and discussed the September financial report and provided a brief overview of the financial narrative. Discussions followed. The overall financial performance for September was a net loss of \$50,761. The month had a positive EBITDA of \$1,423; EBITDA on a percentage basis was 0.05% for the month; Total patient services revenue was \$5.2M, lower than the prior month by \$700K; Daily revenue for the month was \$173K, the prior month was \$191K; Day's cash on hand is at 71 days for the month.

**MOTION:** Motion was made and seconded to approve the September Finance report as presented. Motion carried unanimously.

Strategic Planning  
Committee Report  
FY2025:

J. Anders reported the Strategic Planning Committee met on October 17<sup>th</sup>. P. Becker gave context on the strategic plan and noted we are going into the 3<sup>rd</sup> and final year of the full strategic plan. The proposed updates are the fluid portion of the plan for annual measurement goals, which is why we have annual reviews. The proposed updates were reviewed and discussed. It was noted that over the course of FY2025, we will be completely writing a new strategic plan. Continued discussions followed.

**MOTION:** Motion was made and seconded to approve the strategic plan updates as presented. Motion carried unanimously.

Other Business:

*Provider*

*New Appointments:*

**MOTION:** Motion was made and seconded to approve the provider new appointments as presented in executive session. Motion carried unanimously.

*Provider Reappointments:*

**MOTION:** Motion was made and seconded to approve the provider reappointments as presented in executive session. Motion carried unanimously.

IHA Report

J. Anders and B. Frahme recently attended the annual IHA Convention earlier this month. J. Anders presented and reviewed her report on the convention and presented several highlights including:

- ISU is starting a CRNA training program and SMMC will be one of the training hospitals;
- Discussed the increasingly complex technology of AI;
- Noted that individual board members should never offer unsolicited advice or directives to the CEO, but rather wait until asked or discuss as a full board;
- Board members are asked to review and highlight anything from the report you wish to discuss at the next board meeting;

P. Becker noted that he, K. McNitt and R. Larson also attended the convention. Board members were informed of an upcoming Consortium Conference at the beginning of November if any Trustees are interested in attending.

*Board Education:*

(Chapter 12: The Guide to Good Governance)

J. Anders led a discussion on a review of chapter 12 “Meeting Process” from The Guide to Good Governance for Hospital Boards. J. Anders noted that the board is doing a great job at the meeting process and reminded each member has a duty to participate in meetings. Board members were asked to think about what topics you would like to review for future board education.

*Board of Directors*  
*Meeting Time & Place*  
*Postings:*

J. Anders discussed the time and place for meetings and asked if there are any suggestions for change. Discussion followed, there will be no changes. Board meetings will continue to be held in the SMMC Conference Center on the fourth Tuesday of each month, January - November. Executive session will begin at 4:30 p.m. and open session at 5:00 p.m. The public posting will be in the hospital lobby.

**MOTION:** Motion was made and seconded to approve the Board of Directors open meeting time as 5:00 p.m. on the fourth Tuesday of every month, January – November at the SMMC Conference Center. The public posting will be in the hospital lobby. Motion carried unanimously.

Consent Calendar:

Included in the consent calendar were the following items:

- Minutes from the September 24, 2024 meeting;
- Administration reports were discussed;  
P. Becker, CEO reported:
  - Discussed the new birthday PTO program, employees will receive a certificate for free PTO;
  - We are continuing with the monthly employee birthday lunches;
  - The annual Benefit Fair was a great success. It was the best one we've had in several years;
  - We have a new FP/OB physician who does C-Sections and hoping to start in December;
  - SMMC is experiencing a great deal of growth;
  - Urology & Dermatology are increasing their services;
  - The SMMC Foundation is rolling out their annual campaign and will be raising funds for a retina scanner; urology transducer; dexascanner machine;
  - The annual Break 4 Breakfast was held on October 2<sup>nd</sup> and the Pink Tea was on October 11<sup>th</sup>, Dr. Lee gave a great presentation on knee replacement surgery;
  - The annual Turkey Trot will be held on Thanksgiving morning;
  - The organization scorecard was reviewed and discussed;

**MOTION:** Motion was made and seconded to approve the Consent Calendar. Motion carried unanimously.

J. Anders presented outgoing board member, D. Weston with an award and was thanked for his dedication and years of service to SMMC and the community.

INSTALLATION OF  
BOARD MEMBERS:

K. Kesl, Lemhi County Commissioner, administered the Oath of Office and installed new board member, Rebecca Hilgendorf and reappointed Diana Ketterling to the Steele Memorial Medical Center Board of Directors.

BOARD OF DIRECTORS  
OFFICER ELECTIONS:

J. Anders facilitated the Board Elections for Chair.

D. Ketterling nominated Jean Anders for the Chair position. The nomination was seconded with no further nominations.

**MOTION:** Motion was made and seconded to cease nominations and to appoint Jean Anders as Board Chair. Motion carried unanimously.

J. Anders facilitated the Board Elections for Vice Chair.

J. Anders nominated Lori Stacy for the Vice Chair position. The nomination was seconded with no further nominations.

**MOTION:** Motion was made and seconded to cease nominations and to appoint Lori Stacy as Vice Chair. Motion carried unanimously.

J. Anders facilitated the Board Elections for Treasurer.

Lori Stacy nominated Dennis Krasowski for the Treasurer position. The nomination was seconded with no further nominations.

**MOTION:** Motion was made and seconded to cease nominations and to appoint Dennis Krasowski as Treasurer. Motion carried unanimously.

BOARD OF DIRECTORS  
FINANCE COMMITTEE  
APPOINTMENTS:

J. Anders appointed D. Krasowski as Chair of the Finance Committee. Additional committee members include: L. Stacy, B. Frahme, J. Anders, R. Larson, CFO, P. Becker, CEO and J. Proksch as the Community Member at Large.

**MOTION:** Motion was made and seconded to approve the Finance Committee appointments. Motion carried unanimously.

J. Anders noted committee appointments will be assigned next month. Please let her know if you are interested in serving on any particular committee.

ADJOURNMENT:

Meeting was adjourned at 6:10 p.m.