

STEELE MEMORIAL MEDICAL CENTER

203 S. DAISY ST. ~ SALMON, IDAHO 83467 ~ (208)756-5600 ~ FAX (208) 756-4169

BOARD OF DIRECTOR'S MEETING February 27, 2024

MINUTES

MEMBERS PRESENT: Jean Anders, Chair
Chuck Bloodgood, Vice Chair
Dennis Krasowski, Treasurer
David Weston
Chuck Mark
Diana Ketterling
Lori Stacy
Ex Officio:
Preston Becker, CEO
Joe Krakker, DO, Chief of Staff
Kim Kesl, Lemhi County Commissioner-Voting

OTHERS PRESENT: Ryan Larson, CFO
Kelly McNitt, CNO
Shawn Huston, CQO
Jason Edwards, IT Director

ABSENT: Robert Frahme

Minutes recorded by Judy Washbon, Executive Assistant / Med Staff Services Director

CALL TO ORDER: The meeting was called to order at 4:30 p.m. by J. Anders.

EXECUTIVE SESSION: **MOTION:** Motion was made and seconded to move into executive session under Idaho Code 74-206(1)(a)(b) to consider: Provider Credentialing; Provider Contract; Personnel Discussion: Motion carried unanimously by rollcall. Executive session adjourned at 4:52 p.m.

PUBLIC COMMENT: None

PRESENTATION:
*Information Technology
Department:*

J. Edwards, IT/Security Director delivered a PowerPoint and presented on the IT Department. Highlights included reviews of:

- Staffing;
- I.T. Purpose;
- Duties & Responsibilities;
- IT Support Environment;
- Accomplishments and Goals;

Q&A followed.

FINANCE
COMMITTEE REPORT:

January

Financial Report:

R. Larson reviewed and discussed the January financial report and provided a brief overview of the financial narrative. R. Larson noted that January was an excellent month and is very pleased with our organization's financial state. The overall financial performance for January was a net gain of \$188,069. The month had a positive EBITDA of \$251,226; EBITDA on a percentage basis was 8.1% for the month. Total patient services revenue was \$5.2M, which is higher than the prior month by \$700K; Daily revenue for the month was \$168K, the prior month was 145K; Day's cash on hand is at 96 days for the month.

MOTION: Motion was made and seconded to approve the January Finance report as presented. Motion carried unanimously.

Other Business:

Providers A&B

New Appointments:

MOTION: Motion was made and seconded to approve Providers A&B new appointment credentialing reports as presented in executive session. Motion carried unanimously.

Provider

Reappointments:

MOTION: Motion was made and seconded to approve Providers reappointment credentialing reports as presented in executive session. Motion carried unanimously.

Provider Contract:

MOTION: Motion was made and seconded to approve the Provider contract as presented in executive session. Motion carried unanimously.

Board Education

Governance Committee:

J. Anders discussed board education and reviewed the previous assignment of reading the 2nd chapter in "The Guide to Good Governance for Hospital Boards" which is "What is the Board's Role". J. Anders reviewed a document regarding governance board models and the board's responsibilities. Also discussed was the possibility of creating a governance committee and the process involved. Discussed inviting the presenter, who presented board education for The Hospital Coop last June, to come to Salmon to offer board governance education. Next month's assignment for trustees is to read Chapter 3: The Board's Role in Credentialing Physicians from The Guide to Good Governance for Hospital Boards.

Other:

P. Becker and K. McNitt discussed the request and the need for the replacement of the IV pumps. The requested amount is over the approved capital budget amount, which is why it will be brought to the board for approval. K. McNitt noted SMMC would like to switch manufacturers from Baxter to Alaris. The Alaris pumps are well known, high quality and will integrate with Providence and our Epic EMR. Continued discussion followed. Discussed scheduling a special board meeting in order to take action on purchasing the Alaris IV pumps. A special board meeting will be scheduled for March 5th.

- CONSENT CALENDAR: Included in the consent calendar were the following items:
- Minutes from the January 23, 2024 meeting;
 - Medical Staff Report-Article 4 Bylaw Revision;
 - Discussed the proposed bylaw revision of Article 4, Section 4.1 to revise appointments from 2 years to 3 years;
 - Administration reports were discussed;
- P. Becker, CEO reported:
- Discussed the People Pillar and reported we have been very attentive on how to recognize our staff. The #1 focus in our strategic plan is our relationships;
 - We have created a loyalty bonus program for employees in addition to the Years of Service Awards. The awards banquet was held last week and was a great success;
 - R. Larson spearheaded the idea of loyalty bonuses and noted it is a way for the hospital to show appreciation for our employees;
 - All of the loyalty bonus checks have been issued and was a very exciting process;
 - This idea came directly from the employee survey, which was recognition of employees and is just one of the things we are implementing;
 - A project team has been created to discuss our recruitment processes. We are working on making the application process much easier for prospective applicants;
 - We are developing different thoughts and ideas on better ways to recruit, e.g., social media, etc.;
 - There has been a lot of successful activity with provider recruitment;
 - Reviewed the open positions for providers;
 - At The January Leadership event, a presentation was given on customer service and AIDET training. There was so much positive feedback that the training is being extended to all staff;
 - Customers Service training classes will be rolled out and scheduled soon;
 - The annual Heart Health Luncheon event was held last week. Brett Mollenhauer, NP delivered the presentation on cardiac health and was very well received;
- S. Huston, CQO discussed the recent IHA quality review and provider credentialing audit. The audit went very well and S. Huston read a complimentary email from the reviewer.

MOTION: Motion was made and seconded to approve the Consent Calendar.
Motion carried unanimously.

ADJOURNMENT: Meeting was adjourned at 6:07 p.m.