

STEELE MEMORIAL MEDICAL CENTER

203 S. DAISY ST. ~ SALMON, IDAHO 83467 ~ (208)756-5600 ~ FAX (208) 756-4169

BOARD OF DIRECTOR'S MEETING

June 25, 2019

MINUTES

- MEMBERS PRESENT: Dennis Lile, Chair
David Weston, Vice Chair
Kristin Troy, Secretary/Treasurer – via telephone
Sherry Taylor
Rebecca Hilgendorf
Ingrid Fulstone
David Pike, Interim CFO
Lisa Loughran, CNO
Ex Officio:
Jeanie Gentry, CEO via telephone
Gregory Behm, MD, Chief of Staff
- OTHERS PRESENT: Ken Ward, QHR RVP
Wendy Chelsey, Compliance / Risk Management Director
Libby Brittain, HR Director
Samuel Gardner, MD, Clinic Medical Director
Craig Oswald, Clinic Director
Joel Rea, Rph, Pharmacy Director
Paul Moody, Engineering Director
Shawn Huston, Quality Director
Cindy Clark, Community Member
Tina Still, PFS Director
- ABSENT: Linda Price
Rick Snyder, Lemhi County Commissioner – Voting Member
- Minutes recorded by Judy Washbon, Executive Assistant
- CALL TO ORDER: The meeting was called to order at 5:01p.m. by D. Lile, Chair.
- AMENDMENT: **MOTION:** Motion was made and seconded to amend the agenda by adding action item “Board Resolution-Change of Plan Trustee on Retirement Account” to Section 6, Other Business, item E.
Motion carried unanimously.
- EXECUTIVE SESSION: **MOTION:** Motion was made and seconded to move into executive session under Idaho Code 74-206(1)(a)(b) to consider: Provider A New Appointment Credentialing Report; Provider Reappointment Credentialing Reports A & B; Mid-level Provider Compensation; PRN Discussion; Contract Employee Discussion; Motion carried unanimously by rollcall.
Executive Session adjourned at 5:29 p.m.

BREAK

SESSION adjourned at 5:30 p.m.
SESSION convened at 5:40p.m.

PUBLIC COMMENT:

None

PRESENTATION:

Auxiliary Report

Janice Sommers, SMMC Auxiliary President presented a power point for the SMMC Auxiliary. Highlights included:

- There are 24 Volunteers – have worked a combined total of 3500 volunteer hours;
- Auxiliary is involved in many different projects to benefit patients;
- Assists in SMMC Outreach and fundraising projects;
- Run a successful gift shop;
- The annual Pink Tea continues to be highly successful and a very popular event in the Community;
- Two donations were made in 2017 - \$2500 donated to the SMMC Foundation Campaign, \$2000 donated towards Infusion Chairs;

CONSENT CALENDAR:

Included in the consent calendar were the following items:

- Minutes from the April 23, 2019 meeting;
- Minutes from the May 6, 2019 Special Board meeting;
- CEO Report;
- Patient Care Services Report;
- Medical Staff Report;

J. Gentry discussed the CEO report and noted discussions have been held on building a retail pharmacy. SMMC is not trying to compete and take business away from the other pharmacy, but would like to offer another alternative to help patients. Discussion followed.

G. Behm discussed the Med Staff report and discussed the Med Staff Bylaws revisions.

L. Loughran discussed the PCS report and explained what a “Safe Room” is. It is a patient room stripped of normal equipment to protect patients with behavioral concerns.

MOTION: Motion was made and seconded to approve the Consent Calendar. Motion carried unanimously.

FINANCE

COMMITTEE REPORT:

April Financial Report:

D. Pike reviewed and discussed the April financial report and provided a brief overview of the financial narrative. G. Behm commented he would like to see a chart or description of the case numbers. D. Pike will research and work on this.

May Financial Report:

D. Pike reviewed and discussed the May financial report and provided a brief overview of the financial narrative.

MOTION: Motion was made and seconded to approve the April & May Finance Reports as presented. Motion carried unanimously.

*Lemhi County Bond
Payment Approval*

MOTION: Motion was made and seconded to approve and pay the annual Lemhi County Bond payment. Motion carried unanimously.

OTHER BUSINESS:

*Provider New Appointment
Credentialing Report A:*

MOTION: Motion was made and seconded to approve Provider New Appointment Credentialing Report A as presented. Motion carried unanimously.

*Provider Reappointment
Credentialing Report A & B:*

MOTION: Motion was made and seconded to approve Provider Reappointment Credentialing Reports A & B as presented. Motion carried unanimously.

Mid-Level Compensation:

MOTION: Motion was made and seconded to approve Mid-Level Compensation as presented. Motion carried unanimously.

Board Resolution:

L. Brittain explained the changes, the Resolution removes J. Peterson as the plan trustee.

MOTION: Motion was made and seconded to approve the Board Resolution Change of Plan Trustee on Retirement Account". Motion carried unanimously.

Other:

STRATEGIC BUSINESS
PLAN UPDATES:

J. Gentry reported the 2nd Special Board meeting work session has been scheduled for August 7th. This meeting will be also be an open public meeting. Agenda items will added to continue where we left off at the May meeting. Dan Hammon from QHR will be here to present and discuss. He is experienced in mergers and acquisitions. He will facilitate the meeting and Ron Vigus will also be present. In July we will review plans for the coming year. We are trying to complete the budget to be presented at the August meeting and presented to the County Commissioners for approval in September.

QHR:

K. Ward reported he is leaving QHR and taking a break from extensive traveling. He has accepted a job close to home in Central Tennessee. He is enjoyed his time with SMMC and thanked the Board for all the hard work

Other:

None

ADJOURNMENT:

Meeting was adjourned at 6:37 p.m.