

STEELE MEMORIAL MEDICAL CENTER

203 S. DAISY ST. ~ SALMON, IDAHO 83467 ~ (208)756-5600 ~ FAX (208) 756-4169

BOARD OF DIRECTOR'S MEETING

August 27, 2019

MINUTES

- MEMBERS PRESENT:** Dennis Lile, Chair
David Weston, Vice Chair
Kristin Troy, Secretary/Treasurer – via telephone
Linda Price
Sherry Taylor
Rebecca Hilgendorf
Ingrid Fulstone
Rick Snyder, Lemhi County Commissioner – Voting Member
David Pike, Interim CFO
Lisa Loughran, CNO
Craig Oswald, Clinic Director
Ex Officio:
Jeanie Gentry, CEO
- OTHERS PRESENT:** Ron Vigus, QHR RVP
Libby Brittain, HR Exec Director
Shawn Huston, Quality/Informatics Exec Director
Wendy Chesley, Compliance/Risk Management Exec Director
Joel Rea, Rph, Pharmacy Director
- Minutes recorded by Judy Washbon, Executive Assistant
- CALL TO ORDER:** The meeting was called to order at 5:00 p.m. by D. Lile, Chair.
- AMENDMENT:** **MOTION:** Motion was made and seconded to amend the agenda in Section 5, Other Business by amending: Item E, Personnel Matter action item; Item F, Provider Compensation action item; Item G, Other; Motion carried unanimously.
- EXECUTIVE SESSION:** **MOTION:** Motion was made and seconded to move into executive session under Idaho Code 74-206(1)(a)(b) to consider: Quarterly HIPAA/Compliance Report; Legal Complaint Investigation; Special Board Meeting Discussion; Provider New Appointment Credentialing Reports A & B; Contract Employee Evaluation & Compensation; Provider Compensation ; Motion carried unanimously by rollcall. Executive Session adjourned at 6:05p.m.
- BREAK** SESSION adjourned at 6:05 p.m.
SESSION convened at 6:19 p.m.
- PUBLIC COMMENT:** None

- CONSENT CALENDAR: Included in the consent calendar were the following items:
- Minutes from the July 23, 2019 meeting; August 7, Special Board meeting;
 - CEO Report;
 - Patient Care Services Report;
 - Clinic Reports (RHC & Specialty)
 - Medical Staff Report;

C. Oswald reviewed the new Clinics' board report. Discussed increased provider volumes and increased ancillary services. It was noted that every patient can now be seen within 72 hours.

MOTION: Motion was made and seconded to approve the Consent Calendar. Motion carried unanimously.

FINANCE
COMMITTEE REPORT:
July Financial Report:

K. Troy reviewed and discussed the July financial report and provided a brief overview of the financial narrative and noted that July was another very favorable month. Days cash on hand dropped slightly, but patient receivables increased with positive trends. Costs remained high for the month. Showing a positive EBITDA for the last two months.

MOTION: Motion was made and seconded to approve the July Finance Report as presented. Motion carried unanimously.

*FY2020
Proposed Budget:*

D. Pike reviewed the proposed operating and capital budgets for FY2020. Budget narrative and projections were reviewed and discussed. The expectation of increased outpatient surgery for FY2020 was noted. D. Pike explained the process of creating capital budgets and cap budget revisions were discussed.

MOTION: Motion was made and seconded by to approve and present the FY2020 Budget to the County Commissioners as discussed. Motion carried unanimously.

OTHER BUSINESS:

JH Consortium Conference: J. Gentry discussed the upcoming Consortium Conference in October. The consortium consists of many hospitals which our in our ACO and all are in the region. The conference is geared towards trustees sharing information with other hospital trustees. Interested board members need to let J. Washbon know ASAP.

*Retail Pharmacy
Presentation:*

J. Rea delivered a Power Point presentation for a retail pharmacy. Highlights included:

- Outpatient Pharmacy History
- Improving pharmacy services for the community;

- 340B Revenue Potential;
- Various options for partnership or ownership;

Continued discussions followed. It was noted the hospital is not ready to make a recommendation on potential partners yet, but want to keep the board informed.

*Provider A & Provider B
Credentialing Reports:*

MOTION: Motion was made and seconded to approve Provider A & Provider B Credentialing Reports as presented. Motion carried unanimously.

*Contract Employee
Compensation:*

MOTION: Motion was made and seconded to approve the Contract Employee Compensation as presented. Motion carried unanimously.

Personnel Matter

MOTION: Motion was made and seconded to approve the Personnel Matter discussion as presented. Motion carried unanimously.

Provider Compensation:

MOTION: Motion was made and seconded to approve Provider Compensation as presented. Motion carried unanimously.

Other:

None

STRATEGIC BUSINESS
PLAN UPDATES:

J. Gentry delivered a power point on the SMMC Admin Team Pillar Goals: Quality/Safety & Compliance; Service; People; Finance; Growth and Community. Reviewed and discussed current and new pillar goals and how the goals are driven for improvement. J. Gentry explained how the goals are tracked and noted we continually focus on our goals and strive for improvement.

BOARD MEMBER
PROPOSAL:

L. Price reviewed and discussed candidates C. Bloodgood and C. Mark. Both were interviewed by the recruitment committee and both came through as excellent candidates. The committee recommends the Board approve both Chuck Bloodgood and Chuck Mark to be recommended to the County Commissioners at the next available CC board meeting. L. Price informed the board that the recruitment committee developed an updated and extensive interview guide and questions.

MOTION: Motion was made and seconded to approve the recommendation to the County Commissioners and propose Board Candidates Chuck Bloodgood and Chuck Mark for appointment as SMMC Board members.

QHR:

R. Vigus reported Woody White is replacing Ken Ward. Discussed a self-funded insurance plan from QHR. The compliance assessment will be performed in October and the board will receive education. R. Vigus discussed the success of the recent OR 5s lean project. This will result in a large financial impact for SMMC by improving eliminating waste and improving efficiency.

R. Hilgendorf and S. Taylor both thanked the Board for their time serving as SMMC Trustees. D. Lile recognized R. Hilgendorf and S. Taylor and presented plaques of appreciation for their dedicated service to SMMC as Board of Directors.

ADJOURNMENT:

Meeting was adjourned at 7:54 p.m.