

STEELE MEMORIAL MEDICAL CENTER

203 S. DAISY ST. ~ SALMON, IDAHO 83467 ~ (208)756-5600 ~ FAX (208) 756-4169

BOARD OF DIRECTOR'S MEETING

August 2, 2022

MINUTES

MEMBERS PRESENT: Kristin Troy, Chair
Dennis Lile, Vice Chair
Dennis Krasowski
David Weston
Ex Officio:
Rick Snyder, Lemhi County Commissioner
Linda Powell, MD, Chief of Staff
Preston Becker, CEO

OTHERS PRESENT: Joshua Corbridge, CHRO
Shawn Huston, CQO
Marsha Sensat, Interim CNO
Justin Voorhees, CPSO
Ryan Larson, Fiscal Services Director

ABSENT: Ingrid Fulstone, Secretary/Treasurer
Chuck Bloodgood
Chuck Mark

Minutes recorded by Judy Washbon, Med Staff Services Director / Executive Assistant

CALL TO ORDER: The meeting was called to order at 5:00 p.m. by K. Troy.

PUBLIC COMMENT: L. Sessions spoke in public comment. She represents the 2L Coalition and is also an appointed member of the SMMC Board Community Stakeholder committee. She noted she is not always available to attend committee meetings and asks the board if she can send another representative from the Coalition in her place.

FINANCE COMMITTEE REPORT:

June

Financial Report:

R. Larson reviewed and discussed the June financial report and provided a brief overview of the financial narrative. Revenue was down in Med/Surg due to lower census. Cash collections have been outstanding, due to better and stronger processes, with net A/R days at 37. It was noted that the Eide Bailly auditors are still working on the mid-year cost report, but reported that early indicators are showing we are on track. P. Becker gave a high level overview and noted that the Statement of Operations shows gross revenue is up 13%, expenses are looking good and in line. The reason our margins are so low is due to contractually revenue deduction estimates having increased by 33%.

MOTION: Motion was made and seconded to approve the June Finance Report as presented. Motion carried unanimously.

Provider Search Agreements:

P. Becker and J. Voorhees discussed the Provider Search Agreements. One agreement is with Delta, which is to search for an ED physician and an FP/OB physician. The other recruitment agreement is with Premiere, to search for mid-level psych provider. Discussions followed regarding the fees and costs associated with the recruitment firms. J. Voorhees will exhaust all efforts to recruit without the use of a recruiting firm, but it can be very difficult. Continued discussions followed.

MOTION: Motion was made and seconded to approve and move forward with the Premiere search agreement as presented. Motion carried unanimously

MOTION: Motion was made and seconded to approve the Delta search agreement only after current efforts to recruit internally have failed. Motion carried unanimously.

Capital Request OR Flooring

P. Becker led a discussion on the need for new OR flooring. It needs replacement due to age, wear & tear. Cracks were identified about nine months ago and it poses an infection control risk. The current flooring is about fifteen years old and the estimate to replace is approximately \$54k. There are two OR suites, so they can be rotated while the floor is installed. The total time frame should be two weeks. Continued discussion followed.

MOTION: Motion made and seconded to approve the capital request for OR flooring. Motion carried unanimously.

Bylaws Committee Report:

D. Weston reported the Bylaws Committee met July 22nd to discuss and review bylaw revisions. The proposed revision was created by legal counsel and reviewed by the Board. Discussion followed.

MOTION: Motion was made and seconded to accept and recommend the County Commissioners approve the proposed bylaw revision for Article 3; Section 3.4; Subsection (c) as presented. Motion carried unanimously.

Community Stakeholder's Committee:

D. Weston reported a meeting has been scheduled for August 19th at 9:30 a.m. The request from L. Sessions to send a substitute member of the Coalition to committee meetings was addressed. D. Weston stated that this is an appointed position, so no substitute or surrogate will be allowed in the members place.

Board Candidate Review Committee:

D. Lile reported that two candidates will be interviewed on Thursday, August 4th. The application period ended August 1st, no other candidates applied.

Other Business:

Parking Lot Repairs:

P. Becker discussed parking lot repairs. This is needed maintenance and is usually done about every 10 years. Resealing the parking lot is at least 2 years overdue and there are cracks in the asphalt. It is possible to wait one more year, but will be more costly if we wait. The estimate is \$37k. Continued discussions followed.

MOTION: Motion was made and seconded to approve parking lot repairs. Motion carried unanimously

Master Facilities Plan:

P. Becker discussed the Master Facilities Planning and noted he has been through this process before and how important MFP is. He has been working with the architect and planners; we are now at a junction where we need to discover what the hospital can afford. AHP (American Health Facilities Planning, Inc) will need this information in order to create a plan based on what we can afford. P. Becker discussed moving forward with a financial feasibility study. He explained to the board how it impacts our cost based reimbursement as patient care areas will be improved. The feasibility study is a critical step and will move forward immediately.

Strategic Plan Update:

P. Becker discussed the Strategic Plan and reported he has been receiving updates from Huron who was hired to help create the Strategic Plan. The information they have collected to date has been very positive. P. Becker would like to spend time with the board to review and discuss Huron's plan and would like to get the board to a place where a plan can be approved. This can be presented next month if the board agrees. The strategic plan is a living document that can change and be modified over time.

Other:

K. Troy reported she has received good information on Board education and for board members. This will be forwarded to the Board Candidate Review Committee.

CONSENT CALENDAR:

Included in the consent calendar were the following items:

- Minutes from the June 28, 2022 Meeting;
- CEO Report;
 - P. Becker noted this is his first SMMC Board meeting as acting CEO, he has been at SMMC for a month and is very happy to be here;
 - We are recruiting for a CNO and CFO – Have interviewed 2 highly qualified CNO candidates – We are early in the process of screening CFO applicants – screening interviews have begun and have been very impressed with excellent candidates;
 - Have discussed board education opportunities with Huron;
 - Preparing for our next survey with DNV, our accreditation organization;
 - Met lots of community members and is building relationships within our community as well as regionally;
- Patient Care Services Report;
 - M. Sensat gave a staffing report and updates;
 - The ED had 472 visits last month, which is a very large number;
 - Education and hands on training was given on new respiratory equipment that was purchased with COVID funds;
 - Discussed a free federal training class on Infection Control within construction areas that will be open to the public;
- Additional Administrative Reports;

- S. Huston reported is involved in and part of the daily calls regarding the wildfire. This will serve as our annual disaster drill, since we are in the midst of a real-time disaster;
- S. Huston discussed preparations for the next DNV survey;
- J. Voorhees reported the clinic just completed its RHC survey which went very well, only a few nonconformities were discovered and are being corrected now;

MOTION: Motion was made and seconded to approve the Consent Calendar. Motion carried unanimously.

ADJOURNMENT: Meeting was adjourned at 6:33 p.m.