

STEELE MEMORIAL MEDICAL CENTER

203 S. DAISY ST. ~ SALMON, IDAHO 83467 ~ (208)756-5600 ~ FAX (208) 756-4169

BOARD OF DIRECTOR'S MEETING

August 23, 2022

MINUTES

MEMBERS PRESENT: Kristin Troy, Chair
Dennis Lile, Vice Chair
Dennis Krasowski
David Weston
Ingrid Fulstone, Secretary/Treasurer
Chuck Mark
Rick Snyder, Lemhi County Commissioner
Ex Officio:
Linda Powell, MD, Chief of Staff
Preston Becker, CEO

OTHERS PRESENT: Brian Whitlock, President of IHA
Joshua Corbridge, CHRO
Shawn Huston, CQO
Marsha Sensat, Interim CNO
Justin Voorhees, CPSO
Ryan Larson, Fiscal Services Director

ABSENT: Chuck Bloodgood

Minutes recorded by Judy Washbon, Med Staff Services Director / Executive Assistant

CALL TO ORDER: The meeting was called to order at 4:33 p.m. by K. Troy.

EXECUTIVE SESSION: **MOTION:** Motion was made and seconded to move into executive session under Idaho Code 74-206(1)(a)(b) to consider: Provider Credentialing; Personnel Discussions; Motion carried unanimously by rollcall. Executive session adjourned at 5:04 p.m.

PRESENTATION:

Board Education
Brian Whitlock

Brian Whitlock, President and CEO of the Idaho Hospital Association presented to the Board of Directors. Discussed the importance and need of having a healthy budget and discussed the state's budget. B. Whitlock reviewed and shared updates from across the state. One of the largest challenges in health care throughout the state is the current shortages in the workforce, including increases in pharmaceutical costs and supplies. There is a real effort at the state level to help our hospitals. P. Becker, CEO noted we are very fortunate to have the IHA to assist us and lots of attention is given to rural hospitals.

PUBLIC COMMENT: None

FINANCE
COMMITTEE REPORT:

July Financial Report:

R. Larson reviewed and discussed the July financial report and provided a brief overview of the financial narrative and reported the overall financial performance for the month was a net loss of \$461k. Total Patient Services Revenue was \$4.6M which is below the prior year by 3.4%. Total cash on hand is 138 days. Daily revenue for the month was \$149k. July saw a negative EBITDA of \$389,412, EBITDA on a percentage basis was -15.7%. We are struggling with the cost of high pharmaceuticals and contract labor. Discussed how complex and complicated Medicare and insurance contractuals are. P. Becker discussed contract labor and the difficulty to recruit. It was also noted that our auditors commented our contractual allowance estimate methodology is right-on with the way our fiscal team has been working.

MOTION: Motion was made and seconded to approve the July Finance report as presented. Motion carried unanimously.

*Capital Request
Bylaws Committee
Report:*

D. Weston reported the SMMC Bylaws were presented and approved by the County Commissioners at their August 8, 2022 board meeting.

*Community Stakeholder's
Committee:*

D. Weston reported a meeting was held on August 19th. This was the first committee meeting, parameters and discussions were held. The committee will meet every two months until further notice. P. Becker reported it was a good meeting and great to have dialogue with community members and should serve in the future as a great forum to answer community questions.

*Board Candidate Review
Committee:*

D. Lile reported two new candidates were interviewed on August 4th. J. Anders and D. Ketterling, their interviews were discussed. D. Lile explained the process and questions that were asked of the candidates and reported both scored very closely. Both are retired nurses, one candidate has executive experience and the other has local experience. Chuck Bloodgood and Chuck Mark will be recommended for reappointment.

MOTION: Motion was made and seconded to approve and make the recommendation to the County Commissioners to accept and approve the reappointments of Chuck Bloodgood and Chuck Mark and Jean Anders as the primary candidate and Diana Ketterling as alternate. The ranking order is: #1 Chuck Bloodgood, #2 Chuck Mark, #3 Jean Anders, #4 Diana Ketterling-Alternate.

*Other Business:
Provider A New Appointment
Credentialing Report:*

MOTION: Motion was made and seconded to approve Provider A New Appointment Credentialing Report as presented. Motion carried unanimously.

*Provider A & B Reappointments
Credentialing Report:*

MOTION: Motion was made and seconded to approve Providers A&B Reappointment Credentialing Reports as presented. Motion carried unanimously.

*Strategic Plan
Update:*

P. Becker presented the draft SMMC Strategic Plan for 2023-2025 and reviewed the components of the plan:

- SMMC Mission/Values/Vision;
- Strategic Priorities;
- SMMC Pillars;
- Organizational Goals;
- Strategic Objectives;
- Operational Initiatives;

Discussions followed, the board would like to take a deeper dive in the plan and work on having it completed as soon as possible. Our master facilities plan will also be a large part of the strategic plan. K. Troy asked the board about appointing a strategic plan committee or having a special board meeting work session. After a brief discussion, a special board meeting-strategic planning work session will be held on September 21st.

CONSENT CALENDAR:

Included in the consent calendar were the following items:

- Minutes from the August 2, 2022 Meeting;
- Quarterly Quality Report – S. Huston reviewed and discussed:
 - Education/training/compliance – 98%;
 - HIPPA / security reports;
 - Reviewed Mission/Values/Vision;
 - ActionCue;
 - Complaints/Grievances;
 - Performance Improvement reviewed;
 - HCAHPS reviewed;
 - Patient comments/surveys discussed;
 - Discussed upcoming DNV survey;
- CEO Report – P. Becker reported:
 - Interviewed 2 CNO candidates-still looking;
 - 3 CFO interviews have been scheduled for next week;
 - We are working on a recruiting plan-this is a big focus;
 - Dr. Francisco will be retiring and we are working on a plan for maintaining oncology services;
 - The next phase of the MFP is starting the first of September and begins with the financial feasibility study. They will be bringing in an engineer to review and look at everything. Starting tomorrow we are going to begin evaluating our equipment;
 - The finance team is developing the 2023 budget;
 - Last Friday was the employee picnic. There was very high morale and enjoyed by all;
 - Discussed board education opportunities – The IHA convention is early Oct. in Sun Valley. The Consortium has a conference October 28th in Jackson, WY. If interested, let J. Washbon know and she can register and make travel arrangements;
- Administrative Reports:
- J. Voorhees, CPSO reported:
 - Expecting to have an agreement completed soon with Dr. Hagge;
 - Will be inviting an ER physician for an onsite interview soon;
 - Working with a new Oncology group, discussion meetings are starting;

- Patient Care Services Report – M. Sensat, Interim CNO reported:
 - No real changes, PCS has been extremely busy;
- J. Corbridge, CHRO reported:
 - Working with Personify on recruitment – It has been easy to recruit nurses, it's recruiting for therapists that has been difficult;
- S. Huston, CQO reported:
 - SMMC has been involved with the current Moose Fire;
 - He is taking part in the daily fire update calls. This is a live multiagency disaster event and it qualifies as a live real-time actual disaster, so SMMC will not need to run a drill;
 - A meeting called the Moose Cooperators Meeting is held daily and S. Huston attends and sends out the daily updates and report.

MOTION: Motion was made and seconded to approve the Consent Calendar.
Motion carried unanimously.

Other:

K. Troy presented Rick Snyder, County Commissioner and Board Member with a plaque of gratitude and appreciation for his many years of service. R. Snyder was thanked for all of his work, dedication and service to SMMC.

ADJOURNMENT:

Meeting was adjourned at 6:54 p.m.