

# STEELE MEMORIAL MEDICAL CENTER

203 S. DAISY ST. ~ SALMON, IDAHO 83467 ~ (208)756-5600 ~ FAX (208) 756-4169

## **BOARD OF DIRECTOR'S MEETING**

**November 22, 2022**

### **MINUTES**

**MEMBERS PRESENT:** Dennis Lile, Chair  
Dennis Krasowski, Treasurer  
David Weston  
Jean Anders  
Diana Ketterling  
Leah Madsen, Lemhi County Commissioner  
Ex Officio:  
Preston Becker, CEO  
Linda Powell, MD, Chief of Staff

**OTHERS PRESENT:** Alesha Barney, Nutrition Services Director  
Ryan Larson, CFO  
Shawn Huston, CQO  
Marsha Sensat, Interim CNO

**ABSENT:** Chuck Mark  
Chuck Bloodgood, Vice Chair

Minutes recorded by Judy Washbon, Executive Assistant / Med Staff Svc Director

**CALL TO ORDER:** The meeting was called to order at 4:30 p.m. by D. Lile.

**EXECUTIVE SESSION:** MOTION: Motion was made and seconded to move into executive session under Idaho Code 74-206(1)(a)(b) to consider: Provider Credentialing; Motion carried unanimously by rollcall. Executive session adjourned at 4:36 p.m.

**PUBLIC COMMENT:** None

**PRESENTATION:**  
Nutrition Services

A. Barney, Nutrition Services Director delivered a PowerPoint and presented on the Dietary Department. Highlights included:

- Reviewed Department Mission & Vision Statement;
- Reviewed Pillars for Department: People; Growth; Finance; Community; Quality;
- Reviewed Department Goals;
- Nutrition services is in the 99th percentile year to date in patient experience;
- Discussed patient education on new diets;
- Offer bedside room service;

Quarterly Quality  
& Compliance Council  
Report:

S. Huston, Chief Quality Officer reviewed and discussed the Quarterly Quality Report. The Council last met on 10-31-22; Highlights covering Quality and Compliance were summarized, reviewed and discussed.

## FINANCE

### COMMITTEE REPORT:

*October Financial Report:*

R. Larson reviewed and discussed the October financial report and provided a brief overview of the financial narrative and reported revenue for the month was poor, down over \$1M from the prior month. Net income was a loss of over \$500k with patient days significantly lower than last month with an average daily census of two. On a positive note, expenses dropped considerably for the month, much better than the previous month. Total days cash on hand is at 128 days. Discussions followed.

**MOTION:** Motion was made and seconded to approve the October Finance report as presented. Motion carried unanimously.

*Radiology C-Arm Capital  
Request Proposal:*

P. Becker discussed the request for approval to move forward with the purchase of the C-Arm. This was included and approved with the FY2023 Capital Budget, but due to the cost, it is still brought to the board. There may be potential grant funding available and we are waiting to see if we receive grant money, if not, we will go ahead and purchase the C-Arm.

**MOTION:** Motion was made and seconded to accept and approve the capital request of approximately \$194,525.00 purchase of the C-Arm for the OR. Motion carried unanimously.

*Sliding Doors Capital  
Request Proposal:*

P. Becker discussed and reviewed the sliding doors capital request. This was a non-budgeted expense and is necessary. This includes the hospital front doors and the ED doors. The quote is to repair and rebuild the mechanics of the doors, to replace them as new, would be extremely costly. The doors are all at “end of life”. It is necessary for security and weather related concerns. A discussion was held on whether or not the Foundation can help with the cost. Continued discussion followed.

**MOTION:** Motion was made and seconded to accept and approve the capital request proposal of \$37,750.00 for rebuilding the sliding doors. Motion carried unanimously.

Other Business:  
*Providers A&B New  
Appointment  
Credentialing Reports:*

**MOTION:** Motion was made and seconded to approve Providers A&B New Appointment Credentialing Reports as presented. Motion carried unanimously.

*Provider A&B Reappointment  
Credentialing Reports:*

**MOTION:** Motion was made and seconded to approve Providers A&B Reappointment Credentialing Reports as presented. Motion carried unanimously.

CONSENT CALENDAR: Included in the consent calendar were the following items:

- Minutes from the October 25, 2022 meeting;
- Administration reports were discussed;
- P. Becker, CEO reported:
  - Strategic plan updates were reviewed and discussed;
  - Discussed turnover and the different reasons employees leave the organization;
  - Discussed what SMMC is doing to reduce turnover. Wages were reviewed and a number of adjustments were made. P. Becker is very pleased with what we have done with employee wages;
  - Continuing recruiting efforts;
  - P. Becker recently held his first all employee staff meeting, with a great turnout and employee participation;
  - A leadership retreat workshop was held last week. Goal setting and team building was the main focus;
  - Friday, December 2<sup>nd</sup> is the employee Christmas party;
  - M. Sensat is hosting the annual Safety Fair;
  - We are currently in talks for oncology partnership service, there may be a slight gap in coverage;
  - SMMC is sponsoring the community dinner next month;
  - The Respiratory Department recently spoke on the Voice of the Valley for the Great Smoke Out;
  - The Foundation Donor Reception was held on November 3<sup>rd</sup> and was a big success. The Donor Wall has been updated;
  - A new organizational chart has been updated. It was noted the org chart is to show the organizational structure and much more streamlined;
  - Discussed the Growth Pillar: October was a down month, we have a lot of opportunity to grow and keep more patients in Salmon with comprehensive care;
  - Discussed the Finance Pillar: The Foundation has chosen to fund new gurney's for the Emergency Department;
  - The updated scorecard of organizational goals was reviewed;

M. Sensat, Interim CNO reported:

- The SIM truck was here last week and presented on pediatric trauma. They come quarterly, this is through grant funding and is a very thorough and advanced system;

**MOTION:** Motion was made and seconded to approve the Consent Calendar. Motion carried unanimously.

INSTALLATION OF

NEW BOARD MEMBERS: L. Madsen, Lemhi County Commissioner, administered the Oath of Office and installed Diana Ketterling to the Steele Memorial Medical Center Board of Directors. Chuck Mark will be installed at the next board meeting.

SMMC Board Meeting Minutes: November 22, 2022

BOARD OF DIRECTORS  
COMMITTEE

APPOINTMENTS:

D. Lile reviewed and assigned new committee appointments:

Quality & Compliance  
Council:

Adam Deutchman, M.D., Co-chair, Chuck Mark, Co-Chair, Diana Ketterling, Dennis Lile, Preston Becker, CEO. Other members include Shawn Huston, CQO and Marsha Sensat, Interim CNO.

Bylaws Committee:

Chuck Bloodgood, Chair, Dennis Krasowski, Dennis Lile, Preston Becker, CEO.

Board Candidate

Review Committee:

David Weston, Chair, Chuck Mark, Jean Anders, Dennis Lile, Preston Becker, CEO, Linda Powell, MD.

Executive Committee:

Dennis Lile, Chair, Chuck Bloodgood, Vice Chair, Dennis Krasowski, Treasurer, Preston Becker, CEO.

Joint Conference Committee:

Dennis Lile, Chair, Chuck Bloodgood, Vice Chair, Dennis Krasowski, Treasurer; Preston Becker, CEO, Linda Powell, MD, Joe Krakker, DO, Samuel Gardner, DO.

Community Stakeholder  
Committee:

David Weston, Chair, Chuck Mark, Jean Anders, Dennis Lile, Preston Becker, CEO, Laverne Sessions, Community Member.

SMMC Foundation:

Jean Anders appointed as a voting member of the Foundation Board.

D. Lile stated there will not be a CEO Evaluation Committee as this requires full board participation, so a separate committee is not necessary. Discussion followed.

**MOTION:** Motion was made and seconded to accept and approve committee appointments. Motion carried unanimously.

ADJOURNMENT:

Meeting was adjourned at 5:51 p.m.