

STEELE MEMORIAL MEDICAL CENTER

203 S. DAISY ST. ~ SALMON, IDAHO 83467 ~ (208)756-5600 ~ FAX (208) 756-4169

BOARD OF DIRECTOR'S MEETING

October 25, 2022

MINUTES

MEMBERS PRESENT: Kristin Troy, Chair
Dennis Lile, Vice Chair
Dennis Krasowski
David Weston
Ingrid Fulstone, Secretary/Treasurer
Chuck Bloodgood
Leah Madsen, Lemhi County Commissioner
Ex Officio:
Linda Powell, MD, Chief of Staff
Preston Becker, CEO

OTHERS PRESENT: Joshua Corbridge, CHRO
Shawn Huston, CQO
Marsha Sensat, Interim CNO
Ryan Larson, CFO

ABSENT: Chuck Mark

Minutes recorded by Judy Washbon, Executive Assistant / Med Staff Svc Director

CALL TO ORDER: The meeting was called to order at 4:30 p.m. by K. Troy.

EXECUTIVE SESSION: **MOTION:** Motion was made and seconded to move into executive session under Idaho Code 74-206(1)(a)(b) to consider: Provider Credentialing; Personnel Discussions; Motion carried unanimously by rollcall. Executive session adjourned at 4:57 p.m.

PUBLIC COMMENT: None

FINANCE

COMMITTEE REPORT:

September Financial Report: R. Larson reviewed and discussed the September financial report and provided a brief overview of the financial narrative. It was noted that after an extensive review of the financials and assumptions, the year-end estimates for uncollectables were adjusted. These are positive adjustments based on evidence and will be validated by the auditors. K. Troy noted a robust discussion was held during Finance Committee regarding the adjustments. They are substantial adjustments, but very positive. Net income for the 12 month period resulted in a loss of \$800k. Eide Bailly has begun the audit field work remotely and we should have preliminary reports by December. We will also have the cost report which often carries an adjustment to the financials. The auditors will help create a tool to assist us with the cost report estimates going forward to help reduce audit adjustments. Discussions followed.

MOTION: Motion was made and seconded to approve the September Finance report as presented. Motion carried unanimously.

Other Business:

Providers A-C New Appointment

Credentialing Report:

MOTION: Motion was made and seconded to approve Providers A-C New Appointment Credentialing Reports as presented. Motion carried unanimously.

Provider A Reappointment

Credentialing Report:

MOTION: Motion was made and seconded to approve Provider A Reappointment Credentialing Report as presented. Motion carried unanimously.

FY2023 Organizational

Goals Proposal:

P. Becker presented a proposal for the FY2023 Organizational Goals Scorecard. Senior leadership has reviewed what was appropriate for organizational goals and the goals will be tied back to the strategic priorities. They are tied to the pillars and management developed an objective for each pillar. Discussed the measurable goals and how they will be achieved. Examples were given, such as the goal for reducing turnover. Discussions followed over goals. P. Becker noted the importance of having attainable goals. We will continue to run surveys, discussions followed on survey categories and explanations. Discussed the measurement pieces and examples of strategies were given. Each department can get very specific on how they are going to make goals. P. Becker noted that when the goals/scorecard proposal is approved by the board, a leadership workshop meeting will be held for all leaders to develop and discuss their goals. Each pillar and organizational goal was briefly reviewed:

- People: *Become the employer of choice in our community;*
- Quality & Service: *Deliver excellence in the patient experience;*
- Growth: *Increase SMMC market share for healthcare services by meeting the healthcare needs of the community;*
- Finance: *Exceed budget and philanthropic expectations;*
- Community: *Maintain reputation as a strong community pillar by giving back and serving the broader needs of the community;*

MOTION: Motion was made and seconded to approve the FY2023 Organizational Goals Scorecard as presented. Motion carried unanimously.

Board of Directors Meeting

Time & Place Postings:

K. Troy discussed the annual posting for the time and place of board meetings. Discussions held, there will be no changes. Board meetings will continue to be held in the SMMC Conference Center on the fourth Tuesday of each month (no board meeting in December). Executive session will begin at 4:30 p.m. and open session at 5:00 p.m. The public posting will be in the hospital lobby.

MOTION: Motion was made and seconded to approve the Board of Directors open meeting time as 5:00 p.m. on the fourth Tuesday of every

month in the Steele Memorial Medical Conference Center and the public posting will be in the hospital lobby. Motion carried unanimously.

CONSENT CALENDAR:

Included in the consent calendar were the following items:

- Minutes from the September 1, 2022 and September 27, 2022 meetings;
- Administration reports were discussed;

P. Becker, CEO reported:

- Administration board reports have changed to create a more concise and collective report that follows the same structure as our strategic goals;
- Discussed the decision to eliminate the Chief Provider Services position (CPSO). This role belongs to the CEO;
- J. Corbridge, CHRO, has submitted his resignation; his last day is November 4th. We will be recruiting for an HR Director, but will not initially be a senior leadership position;
- We are continuing to recruit for a CNO;
- Currently reviewing our organizational structure, when complete it will be shared with the board for review and discussion;
- Working on provider recruitment – having conversations with candidates for Family Practice/OB and ED providers;
- There are 2 resident physicians who have indicated their interest in practicing in Salmon;
- Working hand in hand with medical staff on succession planning to make sure there are no gaps;
- Attended the annual IHA convention this month, very informative;
- Discussed Dr. Francisco’s retirement. We currently have one proposal from an Oncology group and looking at another;
- We are looking at and working on wound care services;
- Evaluating Dr. Lee’s schedule for more hours and care;
- Planning on a Community Needs Assessment survey next spring;
- We are still in the financial feasibility stage for the Master Facilities Plan (MFP);
- A traveler who is an expert on Utilization Review (UR) has been hired to train our UR dept. This will affect and help our revenue stream;

M. Sensat, Interim CNO reported:

- Some hot foods are now available for night staff;
- Looking at creating a “Zen” room with a massage chair for staff;
- Explained Utilization Review, which means that we are doing everything we are supposed to be doing, e.g., are we coding charts properly and billing appropriately?;

S. Huston, CQO reported:

- Expecting DNV at any time;

MOTION: Motion was made and seconded to approve the Consent Calendar. Motion carried unanimously.

INSTALLATION OF

NEW BOARD MEMBERS: L. Madsen, Lemhi County Commissioner, administered the Oath of Office and installed Jean Anders and Chuck Bloodgood to the Steele Memorial Medical Center Board of Directors. Chuck Mark will take the Oath of Office at the next meeting.

Ingrid Fulstone and Kristin Troy tendered their resignations and have officially resigned from the SMMC Board of Directors. I. Fulstone thanked the board for 4 great years of serving on the board. K. Troy stated it has been wonderful to serve on the Executive Committee with I. Fulstone. K. Troy announced her resignation and stated she is very excited and pleased over the growth and positive changes and new processes that have been made during her tenure on the board. K. Troy thanked all and stated she is very happy about where the board is at this time. She thanked the commissioners and discussed the huge amount of growth this hospital has seen during her 11 years on the board. It was noted, when she started on the board, the hospital budget was at \$20M, and we have just passed a budget of \$60M. K. Troy thanked P. Becker and stated her deep and solid confidence in our new CEO as the leader of this organization. P. Becker asked them both to come back to be recognized for their service.

BOARD OF DIRECTORS OFFICER ELECTIONS:

K. Troy facilitated the Board Elections for Chair, Vice Chair and Treasurer.

C. Bloodgood nominated Dennis Lile for the Chair position. The nomination was seconded, with no further nominations.

MOTION: Motion was made and seconded to cease nominations and to appoint Dennis Lile as Board Chair. Motion carried.

D. Lile nominated Chuck Bloodgood for the Vice Chair position. The nomination was seconded, with no further nominations.

MOTION: Motion was made and seconded to cease nominations and to appoint Chuck Bloodgood as Vice Chair. Motion carried.

D. Lile nominated Dennis Krasowski for the Secretary/Treasurer position. The nomination was seconded, with no further nominations.

MOTION: Motion was made and seconded to cease nominations and to appoint Dennis Krasowski as Secretary/Treasurer. Motion carried.

BOARD OF DIRECTORS FINANCE COMMITTEE APPOINTMENTS:

D. Lile appointed D. Krasowski as Chair of the Finance Committee. Additional committee members include: C. Bloodgood, D. Weston, R. Larson, CFO, P. Becker, CEO and K. Troy as Community Member at Large.

MOTION: Motion made and seconded to approve the Finance Committee appointments. Motion carried unanimously.

ADJOURNMENT: Meeting was adjourned at 6:45 p.m.