

STEELE MEMORIAL MEDICAL CENTER

203 S. DAISY ST. ~ SALMON, IDAHO 83467 ~ (208)756-5600 ~ FAX (208) 756-4169

BOARD OF DIRECTOR'S MEETING

April 25, 2023

MINUTES

MEMBERS PRESENT: Dennis Lile, Chair
Dennis Krasowski, Treasurer
David Weston
Jean Anders
Diana Ketterling
Lori Stacy
Chuck Mark
Ex Officio:
Preston Becker, CEO
Joe Krakker, DO, Chief of Staff
Kim Kesl, Lemhi County Commissioner - Voting

OTHERS PRESENT: Kelly McNitt, CNO
Ryan Larson, CFO

ABSENT: Chuck Bloodgood, Vice Chair

Minutes recorded by Judy Washbon, Executive Assistant / Med Staff Services Director

CALL TO ORDER: The meeting was called to order at 4:30 p.m. by D. Lile.

AMENDMENT: **MOTION:** Motion was made and seconded to amend the agenda under Idaho Code 74-204 to add an action item under Section 6: Installation of New Board Member; Subsection A: Committee Assignment. The Good Faith Reason for the amendment is the Committee Assignment was not added to the original agenda at the time of posting. Motion carried unanimously.

EXECUTIVE SESSION: **MOTION:** Motion was made and seconded to move into executive session under Idaho Code 74-206(1)(a)(b)(c) to consider: Provider Contract Agreement; Facility Master Plan Progress Report; Motion carried unanimously by rollcall. Executive session adjourned at 5:04 p.m.

PUBLIC COMMENT: None

PRESENTATION: J. Edwards, I.T. Director / Cyber Security Officer delivered a PowerPoint and presented on the I.T. Department. Highlights included reviews of:

- Department Staff;
- Purpose of the I.T. Department;
- Duties & Responsibilities;
- Goals & Accomplishments;

FINANCE

COMMITTEE REPORT:

March Financial Report:

R. Larson reviewed and discussed the March financial reports and provided a brief overview of the financial narrative and reported March was a very profitable month and we hit the highest gross revenue on record. The overall net was a gain of \$578,077. March saw a positive EBITDA of \$679,219. Days Cash on Hand is 112 days.

MOTION: Motion was made and seconded to approve the March Finance report as presented. Motion carried unanimously.

Other Business:

Provider A

Contract Agreement:

MOTION: Motion was made and seconded to approve Provider A Contract Agreement as presented. Motion carried unanimously.

INSTALLATION OF

NEW BOARD MEMBER:

K. Caywood, Lemhi County Commissioner, administered the Oath of Office and installed Lori Stacy to the Steele Memorial Medical Center Board of Directors.

Committee Assignment:

D. Lile appointed board member Lori Stacy to the Community Stakeholder Committee and Bylaws Committee

MOTION: Motion made and seconded to approve the new committee assignments to L. Stacy. Motion carried unanimously

Other:

D. Lile reminded the board the IHA is holding a Trustee Symposium on June 9th at Portneuf Medical Center in Pocatello. New board members are encouraged to attend.

CONSENT CALENDAR:

Included in the consent calendar were the following items:

- Minutes from the March 22, 2023 meeting;
- Administration report was discussed and P. Becker CEO reported:
 - K. McNitt, CNO was welcomed;
 - The organizational scorecard was discussed. We are currently meeting 5 of our goals and feeling very positive;
 - The IHA Legislative scorecard was reviewed and discussed;
 - Next employee engagement survey will be planned for August;
 - Working on creating a Leadership Development Committee which will provide education for new leaders and staff development;
 - The new oncology service is going very well;
 - D. Nolan, PA, will be starting June 1st as the orthopedic PA, A. Hilliker is currently working one day a week as an orthopedic PA to assist Dr. Lee;
 - H. Whitson, PA is working on the expansion of wound care services;
 - A PA candidate will be onsite May 3rd interviewing for a hospitalist position;
 - There will be a BBQ on May 3rd for all employees to celebrate the financial achievement for the record breaking gross revenue in March;
 - The Foundation Donor reception will be held in the hospital lobby on April 27th, K. McNitt will be the featured speaker;
- R. Larson, CFO reported;
 - Hospital week is the week of May 8th and there will be lots of celebrations, food, games and gifts;

- K. McNitt, CNO reported she has received a very warm welcome from all and is thrilled to be in Salmon and part of the SMMC team;

MOTION: Motion was made and seconded to approve the Consent Calendar.
Motion carried unanimously.

ADJOURNMENT: Meeting was adjourned at 5:41 p.m.