

STEELE MEMORIAL MEDICAL CENTER

203 S. DAISY ST. ~ SALMON, IDAHO 83467 ~ (208)756-5600 ~ FAX (208) 756-4169

BOARD OF DIRECTOR'S MEETING

May 23, 2023

MINUTES

MEMBERS PRESENT: Dennis Lile, Chair
Chuck Bloodgood, Vice Chair
Dennis Krasowski, Treasurer
David Weston
Jean Anders
Diana Ketterling
Lori Stacy
Chuck Mark
Ex Officio:
Preston Becker, CEO
Kim Kesl, Lemhi County Commissioner - Voting

OTHERS PRESENT: Natasha Thimons, Laboratory Director
Kelly McNitt, CNO
Ryan Larson, CFO
Shawn Huston, CQO

ABSENT: Joe Krakker, DO, Chief of Staff

Minutes recorded by Judy Washbon, Executive Assistant / Med Staff Services Director

CALL TO ORDER: The meeting was called to order at 4:30 p.m. by D. Lile.

EXECUTIVE SESSION: **MOTION:** Motion was made and seconded to move into executive session under Idaho Code 74-206(1)(a)(c) to consider: Provider Credentialing; Facility Master Plan Progress Report; Motion carried unanimously by rollcall. Executive session adjourned at 4:36 p.m.

PUBLIC COMMENT: None

PRESENTATION:

Laboratory Dept.

N. Thimons, Laboratory Directory, delivered a PowerPoint and presented on the Laboratory Department. Highlights included information and reviews of:

- Laboratory stats;
- Phlebotomy;
- EKG;
- Drug Screenings;
- Coag Clinic;
- Blood Bank;
- Blood Chemistry & Microbiology;

Quarterly Quality Report:

S. Huston, Chief Quality Officer reviewed and discussed the Quarterly Quality Report. The Quality Council last met on 05-01-23; Highlights covering Quality and Compliance were summarized, reviewed and discussed. The annual compliance training from Healthstream was emailed to board members and is due to be completed by June 16th. S. Huston is available for any questions or assistance needed.

FINANCE
COMMITTEE REPORT:
April Financial Report:

R. Larson reviewed and discussed the financial report and provided a brief overview of the financial narrative. It was reported that April was a poor month, the average daily census dropped significantly. Cash collections were high and we are on pace for a very good month in May. The overall net was a loss of \$522,398; April saw a negative EBITDA of \$467,220; Days Cash on Hand is 107days.

MOTION: Motion was made and seconded to approve the April Finance report as presented. Motion carried unanimously.

Other Business:
*Providers A-F
Credentialing Reports:*

MOTION: Motion was made and seconded to approve Providers A-F New Appointment Credentialing Reports as presented. Motion carried unanimously.

*Providers A-C
Reappointment
Credentialing Reports:*

MOTION: Motion was made and seconded to approve Providers A-C Reappointment Credentialing Reports as presented. Motion carried unanimously.

Other:

D. Lile noted that there are several board members with expiring terms this October. The terms will be reviewed and a Board Candidate Review Committee meeting will be scheduled as needed.

A question was asked regarding the overall employee morale and if it is improving. Several board members and senior leadership responded to say morale is improving. Employees are becoming more open and engaged. Senior leadership has been working on building trust through transparency and honesty throughout the organization.

CONSENT CALENDAR:

Included in the consent calendar are the following items:

- Minutes from the April 25, 2023 meeting;
- Administration report was discussed; P. Becker, CEO reported:
 - The organizational scorecard was discussed and reviewed;
 - Senior leadership has been exploring additional resources to help with recruitment, including network connections, loan forgiveness qualifying programs. We are being very optimistic;
 - The week of May 8th was hospital week. Many fun events were held with lots of employee recognition. It was a very successful week and enjoyed by all;
 - The Hospital Cooperative (THC) was awarded a grant which funds cyber security assessments. Cyber security has become a very big concern. SMMC

will be getting an assessment, this may expose areas we need to address. Once the assessment is completed, J. Edwards, IT/Security Director can present to the board;

- SMMC hosted a golf tournament on Saturday and was a big success with a great turnout;
- A recent meeting was held with an individual who conducts community health assessments. This is not a requirement for our hospital, but is a very good idea. We hope to receive a proposal and plan soon to move forward this summer;
- K. McNitt, CNO reported;
 - D. Nolan, PA will be starting June 1st as the orthopedic PA. He will see patients and assist Dr. Lee in surgery;
 - An orthopedic joint class will be held soon to review procedures, pre & postoperative care, etc.;
 - The staff development position has been filled and will start in early June;
 - Nurse's week was at the beginning of the month and they are celebrating this week;
- R. Larson, CFO reported;
 - Discussed the "Fun Team" and some of the planned activities to "give back" to our employees;

MOTION: Motion was made and seconded to approve the Consent Calendar.
Motion carried unanimously.

ADJOURNMENT:

Meeting was adjourned at 5:51p.m.