

STEELE MEMORIAL MEDICAL CENTER

203 S. DAISY ST. ~ SALMON, IDAHO 83467 ~ (208)756-5600 ~ FAX (208) 756-4169

BOARD OF DIRECTOR'S MEETING

July 25, 2023

MINUTES

MEMBERS PRESENT: Dennis Lile, Chair
Chuck Bloodgood, Vice Chair
Dennis Krasowski, Treasurer
David Weston
Chuck Mark
Diana Ketterling
Jean Anders
Lori Stacy
Ex Officio:
Preston Becker, CEO
Kim Kesl, Lemhi County Commissioner - Voting
Joe Krakker, DO, Chief of Staff

OTHERS PRESENT: Kelly McNitt, CNO
Ryan Larson, CFO
Shawn Huston, CQO

Minutes recorded by Judy Washbon, Executive Assistant / Med Staff Services Director

CALL TO ORDER: The meeting was called to order at 3:00 p.m. by D. Lile.

AMENDMENT: **MOTION:** Motion was made and seconded to amend the agenda under Idaho Code 74-204 to add an action item under Section 4: Other Business; Adding to Subsection C: Incentive Committee Appointment. The Good Faith Reason for the amendment is the decision to create a new committee was determined after the agenda was posted and prior to the start of the board meeting. Motion carried unanimously.

EXECUTIVE SESSION: **MOTION:** Motion was made and seconded to move into executive session under Idaho Code 74-206(1)(a)(b)(c) to consider: Facility Master Plan Presentation Report; Provider Credentialing; Personnel Discussion; Motion carried unanimously by rollcall. Executive session adjourned at 5:10 p.m.

PUBLIC COMMENT: None

FINANCE

COMMITTEE REPORT:

June Financial Report:

R. Larson reviewed and discussed the financial report and provided a brief overview of the financial narrative. It was reported that June was a good month and we are on track. There is positive trending in many departments. 3 out of the last 4 months have been trending up. Cash collections have been excellent. The overall financial performance for the month was a net gain of \$32,440. June had a positive EBITDA of \$87,164 and on a percentage basis; the EBITDA was a positive 3.1% for the month. Days Cash on Hand is 109.

R. Larson also reported that employee salaries are over 50% of expenses as it should be. Discussion followed.

MOTION: Motion was made and seconded to approve the June Finance report as presented. Motion carried unanimously.

OTHER BUSINESS:

Providers A

Credentialing Report:

MOTION: Motion was made and seconded to approve Provider A New Appointment Credentialing Report as presented. Motion carried unanimously.

Providers A-F

Reappointment

Credentialing Reports:

MOTION: Motion was made and seconded to approve Providers A-F Reappointment Credentialing Reports as presented. Motion carried unanimously.

Incentive Committee

Appointment:

D. Lile created and appointed members of a new Incentive Committee. The purpose of the committee will be to develop a process to determine CEO performance evals, incentive pay and salary increases and should include forms, goals, etc. This will be a standing committee and will be added to the bylaws. The committee should be ready to present at the August board meeting. D. Lile appointed J. Anders as committee chair; D. Weston, D. Ketterling and L. Stacy.

MOTION: Motion was made and seconded to approve the Incentive Committee and appointments as presented. Motion carried unanimously.

CONSENT CALENDAR:

Included in the consent calendar are the following items:

- Minutes from the June 27, 2023 meeting;
- Administration reports reviewed and discussed;
- P. Becker, CEO reported:
 - The organizational scorecard was discussed and reviewed;
 - Focusing on relationship building with education and leadership development. An LDI (Leadership Development Institute) retreat was held on July 13th which provided lots of education, training, and strengths assessments. LDI's will continue on a quarterly basis;
 - Orthopedics is experiencing a lot of growth with the new PA;
 - The new wound care clinic went live today with H. Whitson, PA taking the lead;
 - Recruiting was discussed: Still recruiting for an OB, also engaging with residency programs in the state;
 - Dr. Engdahl should be starting August 17th as an ED provider & hospitalist;
 - Visited the Challis clinic last week with a team to help build partnership and relations;
- K. McNitt, CNO reported:
 - Discussed Travelers, some of whom have ICU experience and are using them as teachers to work with the providers and to

mentor nursing staff. This means we are seeing higher acuity patients;

- Discussed TSE (Time Sensitive Emergency), trauma, stroke, and STEMI. The ED will be recertified soon for our level IV trauma designation. We have petitioned for certifications for STEMI and are currently working on our stroke certification;

MOTION: Motion was made and seconded to approve the Consent Calendar.
Motion carried unanimously.

ADJOURNMENT: Meeting was adjourned at 5:37 p.m.